



Intervention Strategy Policy

WEG-POL-INT-001 | Version 1.1 | Effective 1 July 2025

Standards for RTOs 2025

Policy Reference	WEG-POL-INT-001	Version	1.1
Standards	OS 2.3, OS 2.6 — Standards for RTOs 2025 ESOS NC Std 8	Effective Date	1 July 2025
Review Date	30 June 2027	Document Owner	RTO Manager
Approved By	Director of Operations	Status	Active — Current

Acknowledgement of Country

Wyatt Education Group acknowledges the Traditional Owners and Custodians of Country throughout Australia and their continuing connection to land, waters and community. We pay our respects to the people, the cultures and the Elders past, present and emerging.

DOCUMENT CONTROL

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VERSION HISTORY

Version	Date	Author	Changes	Approved By
1.0	1 Jul 2025	RTO Manager	Initial issue	Director of Operations
1.1	14 Apr 2026	RTO Manager	Corrected: OS 2.3, OS 2.6; removed non-existent NC reference	Director of Operations

1. PURPOSE

This policy establishes WEG's systematic approach to identifying and supporting students at risk of not meeting course progress or attendance requirements. It ensures compliance with **OS 2.3** (Training support access) and **OS 2.6** (Student wellbeing) of the Standards for RTOs 2025, and ESOS National Code 2018 Standard 8.

2. LEGISLATIVE FRAMEWORK

Standard / Legislation	Relevance
OS 2.3 — Standards for RTOs 2025	WEG must ensure students can access appropriate training support
OS 2.6 — Standards for RTOs 2025	WEG must safeguard student wellbeing throughout training
ESOS NC Std 8 — National Code 2018	Course progress and attendance monitoring for CRICOS students
ESOS Act 2000 s.19	Provider obligations to monitor and report student progress
Visa Condition 8202	Satisfactory course progress requirement for Student Visa holders

3. INTERVENTION TRIGGERS

- Attendance below 80% in any two-week monitoring period
- Failure to submit two or more assessment tasks by the due date
- Trainer reports a student is struggling with course content

- Student self-reports personal circumstances affecting studies
- PRISMS course progress flag triggered by Axcelerate

4. INTERVENTION STAGES

Stage 1 — Early Contact (within 5 business days): Trainer contacts student informally. Offer of support, extensions or referral. Record in Student Support Interaction Log (WEG-LOG-SSP-001).

Stage 2 — Support Plan (within 10 business days if Stage 1 fails): RTO Manager meets student. Written Support Plan agreed and signed. Copies filed in Axcelerate.

Stage 3 — Notice of Unsatisfactory Progress: Written Notice issued. Student has 20 business days to appeal (WEG-POL-CAP-001). If no appeal or appeal fails, report to DHA via PRISMS.

5. RELATED DOCUMENTS

WEG-LOG-SSP-001 | WEG-POL-CPA-001 | WEG-POL-CAP-001 | WEG-FRM-ATT-001