

FOR OFFICE USE ONLY

 Application No. Date Received Processed By Status

 Complete all sections. Submit at wyatt.nsw.edu.au/enrolment, email info@wyatt.nsw.edu.au, or deliver in person. * = required.

SECTION 1 — PERSONAL DETAILS

Family Name / Surname *

Given Name(s) *

Preferred Name

Date of Birth (DD/MM/YYYY) *

Gender *
☐ Male

☐ Female

☐ Other / Prefer not to say

Residential Address (Street, Suburb, State, Postcode) *

Email Address *

Mobile / Phone *

Country of Birth *

Nationality *

First Language / Language Spoken at Home

SECTION 2 — CITIZENSHIP & VISA STATUS
Citizenship Status *
☐ Australian Citizen

☐ Australian PR

☐ New Zealand Citizen

☐ Student Visa (500)

☐ Other Visa

Visa Subclass (if applicable)

Visa Expiry Date

Passport Number

Country of Passport

Visa Conditions (if any)

SECTION 3 — COURSE SELECTION
☐ CPC31320 — Certificate III in Wall and Floor Tiling (CRICOS 119407M)

☐ BSB50120 — Diploma of Business (CRICOS 113157F)

☐ CPC50320 — Diploma of Building and Construction (Management) (CRICOS 120109M)

☐ BSB60420 — Advanced Diploma of Leadership & Management (CRICOS 113156G)

Proposed Start Date (DD/MM/YYYY) *

Expected Duration / Intake

Study Mode *
☐ Full-time

☐ Part-time

Campus *
☐ Bankstown (theory)

☐ Lidcombe (practical)

☐ Online (where eligible)

SECTION 4 — PRIOR EDUCATION & EMPLOYMENT

Highest Education Level Completed *

- | | | | |
|---|--|--|---------------------------------------|
| ☐ Year 10 or below | ☐ Year 11 | ☐ Year 12 | ☐ Cert I–II |
| ☐ Cert III–IV | ☐ Diploma / Adv Dip | ☐ Bachelor Degree | ☐ Postgraduate |

Current Employment Status *

- | | | |
|---|---|---|
| ☐ Unemployed – seeking | ☐ Unemployed – not seeking | ☐ Part-time employee |
| ☐ Full-time employee | ☐ Self-employed | ☐ Employer |

Main reason for studying this course *

SECTION 5 — ENGLISH LANGUAGE

English Language Proficiency *

- | | | |
|---|------------------------------------|---------------------------------------|
| ☐ English is my first language | ☐ IELTS | ☐ PTE Academic |
| ☐ TOEFL iBT | ☐ Cambridge | ☐ Other |

Test Name (if applicable)

Overall Score

Test Date (DD/MM/YYYY)

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SECTION 6 — LANGUAGE, LITERACY, NUMERACY & DIGITAL (LLN+D)

Do you require support with reading, writing, numeracy or digital skills?

- | | |
|--|---|
| ☐ No — I do not require support | ☐ Yes — I may need some support (WEG will arrange an LLN assessment) |
|--|---|

SECTION 7 — UNIQUE STUDENT IDENTIFIER (USI)

USI Number (10 characters) *

No USI? Create one free at usi.gov.au

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A USI is required by law for nationally recognised training. WEG cannot issue a Statement of Attainment without a verified USI.

SECTION 8 — OVERSEAS STUDENT HEALTH COVER (OSHC) — International Students Only

OSHC Provider *

- | | | |
|---------------------------------------|---|---|
| ☐ BUPA | ☐ Medibank | ☐ nib |
| ☐ Allianz Care | ☐ Other provider | ☐ N/A — Citizen / PR |

OSHC Policy Number

Cover Start Date

Cover Expiry Date

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SECTION 9 — SUITABILITY CHECKLIST (RTO STAFF USE)

To be completed by an authorised WEG staff member prior to confirming the enrolment offer. Tick to confirm each item is met; note any item requiring follow-up before commencement.

- | | | |
|--|------------------------------------|------------------------------------|
| 1. Age requirement met (18 years or above at enrolment) | ☐ Confirmed | ☐ Follow-up |
| 2. Minimum academic entry requirement met for the selected course (see Section 4) | ☐ Confirmed | ☐ Follow-up |
| 3. English language proficiency requirement met for the selected course (see Section 5) | ☐ Confirmed | ☐ Follow-up |
| 4. LLN+D assessment completed, or scheduled prior to commencement (ASQA Standard 2.2) | ☐ Confirmed | ☐ Follow-up |
| 5. Valid visa / citizenship status confirmed, with appropriate study and work rights | ☐ Confirmed | ☐ Follow-up |
| 6. USI provided and verified at usi.gov.au | ☐ Confirmed | ☐ Follow-up |
| 7. Course-specific physical capacity / PPE requirements understood and confirmed (CPC31320, CPC50320 — manual handling, steel-capped boots on practical placement) | ☐ Confirmed | ☐ Follow-up |
| 8. Reasonable adjustment needs identified and referred to Student Support, if applicable | ☐ Confirmed | ☐ Follow-up |

Notes / follow-up actions required (if any)

Overall Suitability Outcome

- ☐ Suitable to proceed
 ☐ Conditional (see notes above)
 ☐ Not suitable

Student Advised of Suitability Outcome (OS 2.2)

- ☐ Yes — student informed
 ☐ Not yet — pending

Method (verbal / email / letter)

Date Advised

Advised By (Name)

Assessed By

Name

Position

Date

Signature

SECTION 10 — DOCUMENT CHECKLIST (RTO STAFF USE)

Confirm each supporting document has been received and sighted/verified before the enrolment offer is finalised.

Document	Received	Sighted & Verified	Outstanding
Passport (bio-data page)	☐	☐	☐
Visa grant letter / VEVO check (international students)	☐	☐	☐
Academic transcripts / completion letter	☐	☐	☐
English test report (IELTS / PTE / TOEFL / Cambridge / other)	☐	☐	☐
USI confirmation (usi.gov.au)	☐	☐	☐
OSHC / OVHC policy certificate (international students)	☐	☐	☐
LLN+D assessment result	☐	☐	☐
Emergency contact details (Section 11)	☐	☐	☐
Signed Enrolment Agreement and Terms & Conditions (Annexure A)	☐	☐	☐
Other (specify in notes)	☐	☐	☐

Notes (e.g. document quality concerns, conditional acceptance terms)

Checked By

Name

Position

Date

Signature

SECTION 11 — EMERGENCY CONTACT

Full Name *	Relationship *	Phone Number *

Email Address	Residential Address

SECTION 12 — HOW DID YOU HEAR ABOUT US?

☐ Google / Internet
 ☐ Education Agent
 ☐ Social Media
 ☐ Friend / Family Referral
 ☐ Other

Agent Name / Referral Source (if applicable)

SECTION 13 — STUDENT DECLARATION & SIGNATURE

By signing this Enrolment Agreement, I declare and agree that:

- All information provided is true, correct and complete to the best of my knowledge.
- I have read and agree to WEG's Refund, Complaints & Appeals, and Student Support Policies.
- I understand the attendance (minimum 80%) and satisfactory course progress requirements.
- I understand providing false or misleading information may result in cancellation of enrolment.
- I consent to WEG collecting and disclosing my personal information under the Privacy Act 1988 (Cth), including reporting to NCVET, the Department of Home Affairs, and ASQA as required by law.
- I have read and accept the Terms & Conditions (Annexure A, WEG-AGR-ENR-001) attached to this form.
- I understand the Suitability Checklist (Section 9) and Document Checklist (Section 10) have been completed as part of my enrolment assessment, and I have been informed of any outstanding items.
- I understand WEG cannot guarantee visa or migration outcomes and should seek advice from a registered migration agent (MARA).

Student

Signature	Date (DD/MM/YYYY)	Print Full Name

Parent / Guardian (students under 18 years only)

Signature	Date	Print Full Name	Relationship

FOR OFFICE USE — WEG AUTHORISATION

Authorised By (Name)	Position	Signature	Date

Enrolment Agreement – Terms & Conditions

This document is **Annexure A to the Wyatt Education Group Enrolment Form (WEG-FRM-ENR-001)** and must be attached to, and signed with, every enrolment application for International Students enrolling on a Confirmation of Enrolment (CoE). Together with the Enrolment Form and Letter of Offer it forms the written agreement required under Standard 3 of the National Code 2018 and protects your rights as a consumer under Australian law.

Document Reference	WEG-AGR-ENR-001	Version	3.0
Standards	OS 1.1,1.8,2.1–2.7,3.2,4.1,4.3	NC 2018	Std 2,3,8,9,10
Effective Date	1 May 2026	Review Date	1 May 2027
Document Owner	RTO Manager	Approved By	Director
Applies To	International (CRICOS) Students	Status	Draft — pending legal review

Version	Date	Author	Summary of Changes
1.0	2024	RTO Manager	Original template
2.0	May 2025	RTO Manager	Brand and contact updates
3.0	May 2026	RTO Manager	Full rebuild and legislative verification against ESOS Act 2000 (Pt 5/5A, ss.47B-47E), National Code 2018 Standards 3 & 10 and the Calculation of Refund Specification 2014: GTE replaced with Genuine Student; TPS standardised; provider-default obligation period corrected to 14 days with 3 business days notice; student-default refund 4 weeks; payment-options (50%) clause added; prescribed ACL statement inserted; Standard 10 timeframes (20 / 10 working days, immediate implementation) added; tuition vs non-tuition defined; cooling-off period added; course scope corrected.

1. Before You Sign

Read every page of this agreement and make sure you understand your rights and obligations and ours. Before signing, you should understand:

- what you are agreeing to;
- our Fees and Refund arrangements;
- our policies and procedures as set out in the International Student Handbook;
- your responsibilities as a student; and
- our responsibilities as the registered provider.

Then sign the Student Agreement and Declaration section, provide evidence of any entry conditions, and pay the fees set out in your Letter of Offer. Sign one copy for your records and return the other signed copy to info@wyatt.nsw.edu.au.

Compliance mapping: National Code 2018 Standard 3 (written agreements); Outcome Standard 4.1, 4.3 — clear, accurate information before enrolment.

2. Responsibilities

Your responsibilities as a student

- Comply with all conditions of your student visa.
- Maintain Overseas Student Health Cover (OSHC) for the full duration of your visa.
- Comply with this written agreement and the policies in the International Student Handbook.
- Inform Wyatt Education Group of any change to your mobile number, email, Australian address or emergency contact within 7 days of the change.
- Maintain satisfactory course progress and attendance.

Our responsibilities as the registered provider

Student initials: _____

Each page must be initialled by the student

- Deliver training and assessment with due care and skill and consistent with the registered scope and the CRICOS-registered courses.
- Provide accurate pre-enrolment information and ongoing learner support to help you progress.
- Notify you as soon as practicable of any change to agreed services, including changes to ownership, third-party arrangements, delivery mode, trainers or venues.
- Where we cannot continue to deliver, place you with the Tuition Protection Service (TPS) or provide a refund of unspent prepaid fees.

Compliance mapping: Outcome Standard 1.1, 1.8, 2.1–2.7, 4.3; National Code 2018 Standards 2, 8.

3. Complaints and Appeals

Wyatt Education Group is committed to handling all complaints and appeals fairly, promptly and without prejudice, following the principles of natural justice and procedural fairness. Our complaints and appeals processes are accessible and are provided at no cost to you.

A **complaint** is an expression of dissatisfaction with services provided by Wyatt Education Group. An **appeal** is a request for a decision to be reviewed. The RTO Manager is responsible for complaints relating to courses, assessment and trainers; the Director is ultimately responsible for the organisation and student welfare.

Internal process

Step	What happens
1. Informal discussion	Raise the issue directly with the staff member, trainer or person involved. Most matters are resolved at this stage.
2. Refer to a manager	If informal resolution is not appropriate or unsuccessful, raise the matter with Student Services or the RTO Manager, who will seek a fair and transparent resolution.
3. Formal written complaint	Lodge the Formal Complaint Form (available at reception and on our website). We acknowledge receipt in writing within 5 business days. The process commences within 10 working days of receipt and is finalised as soon as practicable and within 30 calendar days unless there is a significant reason for it to take longer.
4. Written outcome	You may request a meeting or phone conference and may bring a support person. We provide a written statement of the decision and the reasons for it. Where more time is needed you will be advised in writing of the reasons and kept informed of progress.
5. Internal review / mediation	If you are not satisfied you may request an internal review. If agreement still cannot be reached we will offer mediation through an independent party (for example, the Resolution Institute). Mediation is arranged at no cost to you.
6. Records & improvement	All complaints and appeals are logged in the Complaints and Appeals Register, reported to management and used to improve our services. Records are retained for a minimum of 2 years after resolution.

Compliance mapping: Outcome Standard 2.7; National Code 2018 Standard 10 — internal and external complaints and appeals at no or low cost to the student.

External complaints and appeals — free of charge

Body	Details
Overseas Students Ombudsman	If you are dissatisfied with the outcome of our internal appeal, you may access a free external appeal through the Overseas Students Ombudsman. Phone 1300 362 072 ombudsman.gov.au/oso . Complete the online complaint form at ombudsman.gov.au . If you proceed to external appeal, notify Wyatt Education Group so time is allowed, and provide evidence that you have accessed the external process within 10 working days.

Student initials: _____

Each page must be initialled by the student

Body	Details
Continuation of enrolment	Where you appeal a decision, Wyatt Education Group maintains your enrolment and does not report you for unsatisfactory course progress or attendance until the internal (and, where applicable, external) appeals process is complete and supports the decision to report. Where the appeal is against a decision to defer, suspend or cancel your enrolment for misbehaviour, we only await the outcome of the internal appeal before notifying the Department through PRISMS. Once PRISMS is notified of a deferment, suspension or cancellation, you must contact the Department of Home Affairs regarding your visa.
NSW Fair Trading	Deals with consumer complaints such as fees and discrimination. fairtrading.nsw.gov.au
National Training Complaints Hotline	Phone 13 38 73, Mon–Fri 8am–6pm ntch@education.gov.au
ASQA	The Australian Skills Quality Authority regulates training providers to ensure quality standards are met. ASQA does not arbitrate between parties but investigates compliance risk. 1300 701 801 asqa.gov.au . Your right to ASQA is explained at induction.

You may lodge a complaint or appeal within **20 working days** of being notified of a decision that adversely affects you. Wyatt Education Group will advise you, within **10 working days** of completing the internal process, of your right to access the external complaints and appeals process and provide its contact details, and will **immediately implement** any decision or recommendation made in your favour through the internal or external process. You may invite a support person or representative to any stage of the process. Choosing to make a complaint or appeal does not disadvantage you, and your enrolment is maintained while the process is ongoing. This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies (consumerlaw.gov.au).

Compliance mapping: National Code 2018 Standard 10; Outcome Standard 2.7; Australian Consumer Law.

4. Assessment Appeals

The RTO Manager manages a fair and transparent assessment appeal process across all Wyatt Education Group courses. The process is published in plain English on our website and in pre-enrolment information and is emphasised at induction. Assessors moderate decisions to check validity, consistency and fairness.

Step	What happens
1. Discuss with the Assessor	Discuss the result with the Assessor who marked your work within 14 days of the result date. Re-submission and re-assessment opportunities are explained in the Student Handbook and during the course.
2. Request a re-mark	If unresolved, request a re-mark by the same or another Assessor within 14 days of the result date. The Academic Manager acknowledges receipt and date.
3. Written assessment appeal	If still not satisfied, submit a written Assessment Appeal Form within 28 days of the re-marked result. The Academic Manager acknowledges receipt and discusses the decision with you and the Assessor.
4. Appeal resolution	A meeting or phone conference may be offered and a support person may attend. We provide a written statement of the decision and reasons, finalised as soon as practicable and within 30 calendar days unless there is a significant reason for it to take longer.
5. External marking	If still unsatisfied, we offer external assessment by a qualified third-party Assessor at no cost to you. The decision is recorded and sent to all parties within 28 days and is final internally.
6. Time limit	Formal written appeals against an assessment decision must be submitted within 3 months of the assessment submission date.
7. External appeal	If dissatisfied with the internal outcome you may access the free Overseas Students Ombudsman (1300 362 072 ombudsman.gov.au/oso) and the National Training Complaints Hotline (13 38 73). Provide evidence of accessing the external process within 10 working days. ASQA's role is explained at induction.

Compliance mapping: Outcome Standard 1.3–1.5, 2.7; National Code 2018 Standard 10.

Student initials: _____

Each page must be initialised by the student

5. Fees and Refund of Fees

All fees are itemised in your Letter of Offer, which forms part of this written agreement. **Tuition fees** are the fees for the course; **non-tuition fees** are other amounts (for example OSHC, the enrolment application fee, and materials). The **enrolment application fee is AUD \$250.00 and is non-refundable** (application fees are not refundable under the ESOS Act and National Code), except where required by law. Where a refund of tuition fees is payable on student default, it is paid within the provider obligation period of **4 weeks (28 days)** after Wyatt receives your written claim. All refunds are paid in Australian Dollars (AUD). You must provide your own bank account details or nominate, in writing, the person entitled to receive the refund on your behalf.

Payment options. Wyatt Education Group will not require you to pay more than **50% of the total tuition fees** before your course commences, unless the course is 24 weeks or shorter (in which case full payment may be required). You may, if you choose, elect to pay more than 50% of your tuition fees before the course commences in accordance with the ESOS Act. Amounts paid before commencement are held in a designated account and reflected in your CoE.

Cooling-off period: You may cancel this agreement within **5 business days** of signing it, provided the course has not commenced, by giving written notice to the RTO Manager. Fees paid (other than the AUD \$250.00 enrolment application fee) are refunded in full during the cooling-off period.

#	Refund circumstance	Refund payable
5.1	Student visa refused before the course start date	100% of tuition fees refunded; the AUD \$250.00 enrolment application fee is also refunded in this case as a goodwill term.
5.2	Student visa refused after the course start date	Wyatt retains fees for completed study periods plus the AUD \$250.00 enrolment application fee; the balance of unspent tuition fees is refunded.
5.3	Written withdrawal 28 days or more before the course start date	70% of tuition fees refunded, excluding the AUD \$250.00 enrolment application fee.
5.4	Written withdrawal fewer than 28 days before the course start date	50% of tuition fees refunded, excluding the AUD \$250.00 enrolment application fee.
5.5	Written withdrawal after the course start date	No refund of tuition fees, subject to your rights under the Australian Consumer Law and clauses 5.6–5.7.
5.6	Provider default — Wyatt cancels or ceases to provide the course	Refund of all unspent prepaid tuition fees, or placement in a suitable alternative course via the Tuition Protection Service (TPS) at no extra cost.

5.7 Provider default and the Tuition Protection Service (TPS). If Wyatt Education Group defaults (does not start the course on the agreed day, or stops delivering it before completion), it will give written notice of the default to its ESOS agency and the TPS Director within **3 business days**, and within the **provider obligation period of 14 days** after the default day will either offer you a place in a suitable alternative course at no extra cost (which you accept in writing) or, where no placement is arranged, pay a refund of unspent prepaid tuition fees. If Wyatt cannot meet these obligations, the TPS will assist you to be placed in a suitable alternative course or, as a last resort, pay you a refund of unspent prepaid tuition fees. Refunds on provider default are calculated under the Education Services for Overseas Students (Calculation of Refund) Specification 2014. In the case of provider default you do not need to lodge a refund application. The TPS levy is paid by Wyatt Education Group, not by students. TPS: 1300 131 798 | tps.gov.au.

Compliance mapping: National Code 2018 Standard 3; ESOS Act 2000 Part 5 (ss.46A–46F); Outcome Standard 4.3.

Refund procedure

- The AUD \$250.00 enrolment application fee is non-refundable except as stated in clause 5.1.
- Refunds are processed within 28 days of receiving a written request. Delays may occur where OSHC fees are involved due to insurer processing times.
- No refunds apply for public holidays or days missed due to illness or other reasons.
- No refunds apply for cancellation, withdrawal or change of provider after course commencement, except as required by the Australian Consumer Law or clauses 5.6–5.7.
- No refunds apply where a student breaches visa conditions or fails to meet course requirements.
- No refunds apply for deposits paid for future CoEs.

Student initials: _____

Each page must be initialled by the student

- Tuition fees are not transferable to another student or institution.
- Commencement is the course start date in the first enrolment application and not subsequent changes. Refunds must be applied for within 12 months of the course start date.
- Where a visa is not received in time to start on the agreed date, contact Wyatt Education Group in writing; another start date will be offered. Creating a new CoE incurs AUD \$250.00 per enrolment.
- Refund amounts are net of any service charge or commission levied by your agent or intermediaries.
- Failure to start classes without prior notice, failure to pay fee instalments, serious misconduct, or breach of a visa condition constitutes student default. Wyatt accords natural justice before refusing to continue the course.

Other costs. Some courses with a work placement component may have additional costs required by the placement provider, which may include a first aid certificate (e.g. HLTAID011), immunisations, a National Police Clearance, a Working with Children Check, and safety uniforms. You are responsible for researching and meeting these costs.

6. Student Agreement — Offer Details

Check that these details are correct and contact the College if any change is required.

RTO Legal Name	Wyatt Education Group
RTO Number	46003
CRICOS Provider Number	04130B
Student Name	
Student ID	
Address	
Date of Birth	
Passport Number	
Course(s) & CRICOS Code	
Conditions of Entry	Verification of original documents and transcripts • Tuition fee receipt with signed Letter of Offer • Fulfilment of the Genuine Student (GS) requirement • Fulfilment of Australian Government visa requirements
Location	

Compliance mapping: National Code 2018 Standard 3; Genuine Student requirement applies to subclass 500 applications lodged on or after 23 March 2024 (replacing GTE).

7. Work Placement, Media, Equipment & Privacy

Work placement. Some courses require unpaid vocational placement. You are encouraged to source your own placement; if unable to, Wyatt Education Group will assist. You must complete the required logbook and workplace diary and arrange your own travel. Before placement you must demonstrate satisfactory progress and may need a first aid certificate (e.g. HLTAID011), current immunisations, a National Police Clearance, and a Working with Children Check, at your own expense.

Media release. Wyatt Education Group may take photos or video for promotional purposes. By accepting the Letter of Offer you consent to such images being used by Wyatt Education Group for general promotion (TV, radio, print, web), the production of educational resources, and related advertising. Wyatt will not use images in a way that would cause embarrassment or misrepresent your participation. You waive any claim to payment for this use. You may withdraw consent in writing at any time.

Student equipment requirements. Classrooms are fully equipped, but you must have access to a suitable study place and IT equipment for self-study, assessment and online learning, including: a computer or laptop running a currently supported operating system (Windows 10/11 or macOS 12 or later) with reliable high-speed broadband; headphones and a microphone; and access to required software (e.g. a current web browser, Microsoft Office, PDF reader).

Privacy. Wyatt Education Group complies with the Privacy Act 1988 (Cth) and the Australian Privacy Principles. We inform you of the purpose of collection, use your information only in relation to your study, and store it securely. We

Student initials: _____

Each page must be initialled by the student

disclose personal information to the Australian Government, NCVER, ASQA, the Department of Home Affairs, the USI Registrar and the Tuition Protection Service as required by law for AVETMISS reporting, regulation of providers, visa compliance monitoring, and the administration of the VET and ESOS frameworks. You may access and correct your information at any time. The full Privacy Policy is available at wyatt.nsw.edu.au.

Compliance mapping: Privacy Act 1988 (Cth) and Australian Privacy Principles; National VET Data Policy; ESOS Act 2000; National Code 2018 Standard 6; Outcome Standard 1.1.

8. Student Declaration and Acceptance

This document sets out the agreement between you and Wyatt Education Group. **This written agreement, and the right to make complaints and seek appeals of decisions and action under various processes, does not affect the rights of the student to take action under the Australian Consumer Law if the Australian Consumer Law applies** (consumerlaw.gov.au). I declare that:

- I am aged 18 years or over (or my parent/guardian has signed on my behalf).
- I have read, understood and agree to these Terms and Conditions of Enrolment.
- I have read and accept the Refund arrangements in Section 5.
- I have read, understood and agree to the policies in the International Student Handbook.
- I understand my rights as a consumer under Australian law.
- I understand the work and study limits and other conditions of my student visa.
- I understand I am responsible for the full cost of the program and my travel and living costs.
- I understand I am not required to pay more than the initial fees stated in my Letter of Offer before the course starts, but I may choose to pay more. Amounts paid before the start are reflected in my CoE.
- I understand access to my student records may be denied while fees are outstanding.
- I consent to my personal information being shared with the Australian Government and designated authorities (including NCVER, the Department of Home Affairs and the Tuition Protection Service) as set out in Section 7.
- I understand Wyatt Education Group gives no guarantee of assessment outcomes, migration or employment, and that qualifications are issued only when all assessment requirements are met.
- I understand Wyatt Education Group may cancel my enrolment and CoE for failure to maintain academic progress or attendance, non-payment of fees, breach of a visa condition, or misconduct, subject to the complaints and appeals process.
- I will notify Wyatt Education Group of changes to my address, phone, email, emergency contact and visa as soon as they occur.
- I understand I may request a deferral or suspension of studies on compassionate or compelling grounds in writing, and that deferral, suspension or cancellation is reported to the Department of Home Affairs and may affect my visa.
- I have been provided with the Course Outline and understand the duration, content, delivery methods and outcomes of the course.
- I confirm I will keep a copy of this written agreement and receipts for any fees paid.

I acknowledge acceptance of the offer made by Wyatt Education Group. I understand that a Confirmation of Enrolment (CoE) will not be issued until this acceptance is completed and approved and the enrolment application fee and any other applicable fees are paid in full.

Student Signature	Printed Name	Date (DD/MM/YYYY)

Wyatt Education Group to complete

RTO Representative	Printed Name	Date (DD/MM/YYYY)
	Sara Reddy — RTO Manager	

Wyatt Education Group acknowledges the Traditional Owners and Custodians of Country throughout Australia and their continuing connection to land, waters and community. We pay our respects to the people, the cultures and the Elders past, present and emerging.

Student initials: _____

Each page must be initialled by the student